



**Health Services**  
LOS ANGELES COUNTY

June 12, 2007

**Los Angeles County  
Board of Supervisors**

**Gloria Molina**  
First District

**Yvonne B. Burke**  
Second District

**Zev Yaroslavsky**  
Third District

**Don Knabe**  
Fourth District

**Michael D. Antonovich**  
Fifth District

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**HOMELESS PREVENTION INITIATIVE:  
APPROVAL OF A SOLE SOURCE AGREEMENT WITH JWCH  
INSTITUTE, INC. FOR THE PROVISION OF RECUPERATIVE  
CARE SERVICES FOR HOMELESS CLIENTS  
(All Districts) (4 Votes)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

**Bruce A. Chernof, MD**  
Director and Chief Medical Officer

**John R. Cochran III**  
Chief Deputy Director

**Robert G. Splawn, MD**  
Senior Medical Director

313 N. Figueroa Street, Suite 912  
Los Angeles, CA 90012

Tel: (213) 240-8101  
Fax: (213) 481-0503

*To improve health  
through leadership,  
service and education.*

1. Approve and instruct the Director of Health Services, or his designee, to execute a sole source Agreement, substantially similar to Exhibit I, with JWCH Institute, Inc. for the provision of recuperative care services to homeless clients who have been discharged from Department of Health Services facilities, effective upon the date of Board approval through February 28, 2009, for a maximum obligation of \$1,320,000.
2. Delegate authority to the Director of Health Services (Director), or his designee, to sign Amendments to the Agreement that authorize an increase to the contract maximum obligation of no more than fifteen percent (15%); that will not exceed a maximum of \$198,000, if the County requires additional services. This adjustment will be cumulative for the term of the contract and contingent upon available funding from federal, State, or County funding sources. The Director, or his designee, shall obtain the approval of the Chief Administrative Office (CAO) and County Counsel prior to executing such Amendments, and the Director will notify the Board and the CAO in writing within ten business days after execution.
3. Approve the attached Appropriation Adjustment which transfers funding from the Homeless and Housing Program to the Department of Health Services (DHS or Department) in the amount of \$120,000 to augment the Fiscal Year 2006-2007 expenditures for this recuperative care program.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:**

The recommended action will implement the recuperative care beds subcategory of the County Programs category of the Homeless and Housing Program Fund (HHPF) Spending Plan that was approved by the Board on September 26, 2006.



[www.ladhs.org](http://www.ladhs.org)

The recommended sole source Agreement will provide access to recuperative care beds and services for homeless DHS patients discharged from a DHS facility, but still require continuing care and medical oversight within a homeless emergency shelter.

This service will be provided to individuals discharged from a DHS hospital facility who no longer require acute care. Clients will receive shelter, meals, and non-licensed health oversight while they complete their convalescence.

It is anticipated that the provision of recuperative care services to these patients will yield reductions in the use of DHS emergency rooms and other patient services.

#### FISCAL IMPACT/FINANCING:

The total maximum obligation for the Agreement with JWCH, effective upon the date of Board approval through February 28, 2009, is \$1,320,000. The maximum cost for the fifteen percent adjustment increase, if utilized, will not exceed \$198,000. Funding was approved through a Budget Adjustment on December 12, 2006 in the amount of \$1,200,000. An additional appropriation adjustment to transfer funding from the Homeless and Housing Program to DHS in the amount of \$120,000 is being requested.

#### FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The numbers of homeless individuals have been increasing in Los Angeles County due to various reasons, such as, lack of affordable housing, poverty, loss of employment, low-paying jobs, labor market changes, reductions in public assistance, mental and/or physical disabilities, substance abuse, domestic violence and changes in family structure.

Effectively providing DHS homeless patients with housing opportunities, intensive case management, linkage to supportive services, housing location services, access to temporary housing and recuperative care services is critical.

On April 4, 2006, the Board approved the Homeless Prevention Initiative (HPI) which included \$80 million in one-time only County General Funds to establish the Homeless and Housing Program Fund (HHPF). On September 26, 2006, the Board approved a spending plan for the HHPF which included \$1,200,000 for this two-year demonstration project.

DHS is implementing fifteen new recuperative care beds for homeless DHS clients for recuperative care services. The proposed sole source agreement with JWCH will provide the following services for recuperative care clients: 1) semi-private shelter bed that can be utilized 24 hours per day; 2) all of the associated services of the shelter facility such as meals and clean linens; 3) case management; and 4) non-licensed health oversight to address eligible medical needs such as wound care, medication monitoring, and assistance with activities of daily living.

Recuperative care services under this contract will operate under the guidance and direction of DHS and is a County of Los Angeles program that is subject to State and County rules and regulations, and federal guidelines and standards.

Approval of the sole source Agreement will allow JWCH to provide non-licensed health oversight and support for the recuperative care needs of homeless DHS patients with complex psychosocial and health care issues.

The Agreement will be effective upon the date of Board approval through February 28, 2009. The delegated authority to increase the maximum obligation by fifteen percent will be utilized if the Department requires additional services and needs to increase the number of beds available for DHS clients. The adjustment will be based on the needs of the services and will be contingent upon available funding.

The Agreement will not result in the unauthorized disclosure of confidential information and will be in full compliance with federal, State and County regulations.

The Agreement may be terminated by County with 30 days written notice to Contractor.

Attachment A provides additional information.

County Counsel has approved the Agreement (Exhibit I) as to use and form.

CONTRACTING PROCESS:

A Request for Proposals (RFP) open competitive process was not conducted for the provision of these contract services.

The Department is recommending JWCH as a sole source Contractor on the basis that it is currently the only provider of homeless recuperative care services in Los Angeles County. JWCH's unique qualifications, expertise, and knowledge of the project facilitates the ability to initiate the provision of these services in the shortest time possible.

A copy of the sole source letter is on file with the Department.

Approval of the sole source Agreement with JWCH will provide appropriate professional health care oversight and support for the recuperative care needs of homeless DHS clients with complex psychosocial and health care issues.

The Department plans to prepare and release a Letter of Interest in 2008 to solicit the level of interest that may exist for the provision of these services, at that time. If the response supports that a number of available providers exist, DHS will prepare and release a RFP for a new Agreement.

The Department has determined that these services do not fall under the Proposition A guidelines and therefore are not subject to the Living Wage Ordinance.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The approval of the recommended actions will enable the Department to serve the County's homeless population by providing recuperative care support services. Approval should also result in cost reductions related to emergency room, inpatient visits, and associated lengths of stay.

The Honorable Board of Supervisors

June 12, 2007

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When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bruce A. Chernof", is written over a large, loopy circular mark.

Bruce A. Chernof, M.D.  
Director and Chief Medical Officer

BAC:ks  
KS.BLHomelessRecup2.ks.wpd

Attachment (3)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

SUMMARY OF AGREEMENTS

1. TYPE OF SERVICES:

Recuperative care services to homeless clients who have been discharged from a Department of Health Services facility, but require further medical oversight.

2. AGENCY NAMES AND CONTACT PERSONS:

JWCH Institute, Inc.  
1910 W. Sunset Boulevard, Suite 650  
Los Angeles, California 90026  
Attention: Alvaro Ballesteros, Executive Director

3. TERM:

Effective upon date of Board approval through February 28, 2009.

4. FINANCIAL INFORMATION:

The total maximum obligation for the Agreement with JWCH, effective upon the date of Board approval through February 28, 2009, is \$1,320,000. The maximum cost for the fifteen percent adjustment increase, if utilized, will not exceed \$198,000. Funding was approved through a Budget Adjustment on December 12, 2006 in the amount of \$1,200,000. An additional appropriation adjustment to transfer funding from the CAO to DHS in the amount of \$120,000 is being requested.

5. GEOGRAPHIC AREAS SERVED:

Countywide.

6. ACCOUNTABILITY FOR PROGRAM MONITORING AND EVALUATION:

DHS Homeless Services Unit.

7. APPROVALS:

Homeless Services Coordinator:	Elizabeth Boyce, LCSW
DHS Planning and Program Oversight:	Cheri Todoroff, MPH, Deputy Director
Contracts & Grants:	Cara O'Neill, Chief
County Counsel (as to form):	Maya Lee, Senior Associate County Counsel

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BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.  
NO. 060

DEPARTMENT OF CHIEF ADMINISTRATIVE OFFICE

APRIL 30, 2007

AUDITOR-CONTROLLER

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2006-07

3 VOTES

SOURCES

Homeless and Housing Program  
A01-AO-26685-2000  
Services and Supplies  
\$120,000

USES

Health Services Administration  
A01-HS-20000-2000  
Services and Supplies  
\$120,000

JUSTIFICATION

As part of the Los County Homeless Prevention Initiative, this adjustment is to provide additional funding to the Department of Health Services for the Discharge of Hospital Patients - Recuperative Care pilot project.

  
Gregory C. Palk, Assistant Division Chief

CHIEF ADMINISTRATIVE OFFICER'S REPORT

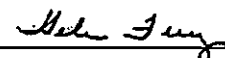
REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR -

ACTION

RECOMMENDATION

AUDITOR-CONTROLLER

BY



NO.

267

MAY 29

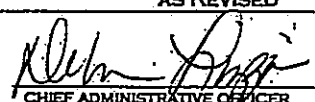
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APPROVED AS REQUESTED

AS REVISED

5/29

2007

  
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK